

United States Government

Department of Energy
Oak Ridge Operations Office

memorandum

DATE: October 18, 2000

REPLY TO
ATTN OF: AD-442:Aytes

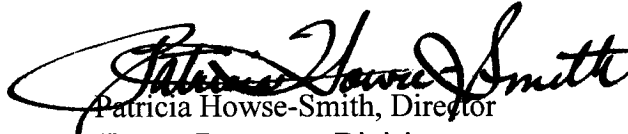
SUBJECT: **TRANSPORTATION BENEFITS**

TO: All ORO and NNSA-OR Employees

Recently, the President signed an Executive Order that requires transportation benefits be provided to all qualified Department of Energy (DOE) employees. The Order also requires DOE to participate in a 3-year nationwide study of the impact of the transportation benefits with the Department of Transportation and the Environmental Protection Agency.

All DOE Elements in Headquarters and the Field must pay the actual cost of commuting up to \$65 per month (increasing to \$100 on January 1, 2002) during the 3-year period when an employee uses a rail system, bus, vanpool, or a combination of these. In order for the Oak Ridge Operations Office and the National Nuclear Security Administration, Oak Ridge, to determine the applicability of the Order, we need to know if any employee utilizes a bus or vanpool system. A "vanpool system" is defined as a vanpool or commuter highway vehicle that has a seating capacity of at least six adults (not including the driver), and at least 80 percent of the mileage use must be for purposes of transporting employees in connection with travel between their homes and places of employment. For these commuting trips, the number of employees transported must be at least one-half of the adult seating capacity of the vehicle, excluding the driver.

Please contact Carol Aytes by close of business October 23, 2000, if you utilize a bus or vanpool system as described above to commute back and forth to work. Carol can be reached at (865) 576-0680 or aytesca@oro.doe.gov.


Patricia Howse-Smith, Director
Human Resources Division